

ROUTING AND TRANSMITTAL SLIP		Date
		9-4-85
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>CF Policy</i>	<i>JR</i>	<i>9/4</i>
2. <i>CF PPG</i>	<i>nh</i>	<i>9/5</i>
3. <i>DD PEM</i>	<i>D</i>	<i>9/5</i>
4. <i>OS Registry</i>		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

1 to 2: not much news this week and I suggest cutting out some items



DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

☆ GPO : 1983 O - 381-529 (301)

Prescribed by GSA
FPMR (41 CFR) 101-11.206

~~SECRET~~

**OS NEEDS
FILE**

5 September 1985

MEMORANDUM FOR: Deputy Director for Administration

FROM:

Director of Security

25X1

SUBJECT: Office of Security Significant Activities
Week of 29 August - 4 September 1985

1. This memorandum is for information only.
2. The activities of the Office of Security during the week of 22 to 28 August were highlighted by the following items:

25X1

~~SECRET~~

SECRET

d. On 3 September, an Office of Security representative provided a comprehensive security briefing to former Congressman James Kenneth Robinson, an Independent Contractor who will assist the ~~Office of Security~~ ^{Office of Security} on his dealings with Congress.

e. On 29 August, the ~~DD/TS~~ ^{DD/TS} made a well-received presentation to the Executive Committee concerning the mounting technical threat to U.S. facilities overseas. He outlined the resource implications of the "fix" and gave a very realistic briefing on subject. The DCI was afforded this briefing on 4 September.

f. On 29 August, an Office of Security representative responded to a request for assistance from an Agency employee who sustained back injuries in an automobile accident. The individual was subsequently met at the Fairfax Hospital by the Security officer who remained with her until her spouse arrived.

g. As of 30 August, 156 Special Security Escorts had entered on duty. While many will be leaving the program to return to college, it is anticipated that 75 to 100 individuals will be utilized in the program during the coming months. An additional 30 Special Security Escorts are scheduled to ~~EOD~~ ^{enter on duty} on 9 September.

h. At the beginning of August, the Office of Security had 159 ~~FOIA~~ ^{FOIA} requests pending; during the month, 25 ~~FOIA~~ ^{FOIA} and 97 Privacy Act requests were received; the Office responded to 182 FOIA/PA requests, which left a total of 99 cases pending at the end of the month. Response totals for August 1985 far exceeded any month in recent history.

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C
on 29 august, ^{spell out} the DD/TS briefed the
Executive committee on the mounting technical
threat to U.S. facilities overseas. He outlined
plans to deal with the threat and stressed
the ~~resource~~ heavy resource requirements.
He presented the same briefing to the
DCI on 4 September.

Page Denied

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

SSD Weekly Report

FROM:

NO.

DATE

4 September 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

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ADD/PSI

9/4/85

SD

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PPG

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CONFIDENTIAL

4 September 1985

MEMORANDUM FOR: Deputy Director of Security (PSI)

FROM:

[REDACTED]

25X1

Acting Chief, Security Support Division

SUBJECT:

Weekly Log [REDACTED]

25X1

1. On 28 August 1985, [REDACTED] requested Office of Security assistance in locating an employee who failed to report for work. OSB and [REDACTED] coordinated action, and it was later determined that the employee had spent the day at a medical clinic. [REDACTED]

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25X1

2. On 29 August 1985, an OSB Officer responded to Fairfax Hospital at the request of an employee who sustained back injuries in an automobile accident. The OSB Officer remained until her husband arrived. [REDACTED]

25X1

3. The DCI, Mrs. Casey and four members of the DCI/SS traveled to New York City via Agency Gulfstream aircraft on 30 August 1985 and returned to Washington, D.C., on 2 September 1985. The [REDACTED] supported this visit with an appropriate number of armed agents.

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CONFIDENTIAL

CONFIDENTIAL

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8. On 3 September 1985, a DDI employee was reported missing following her failure to report to work from vacation. After-hours contact with the employee was made, and it was determined that the date of her return to duty was miscommunicated to her office.

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9. During this reporting period, SSD personnel have not had any contact with individuals from Capitol Hill.

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Number of Medical Evacuation Support Cases - 0

Number of Defector Support Cases -

25X1

Number of Days Spent on Defector Support Cases -
man-days

Number of Missing Employee Investigations - 3

Number of Cases Involving Assistance to Employees in Serious Personal Difficulty - 1

Number of Meet and Assist Cases - 4

Number of Cases Involving Operational Support to the Directorate of Operations. - 6

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CONFIDENTIAL

WEEKLY - 04 September 1985

Security Records Division

OK
STAT ° Based upon an unprecedented number of requests for security clearances during July and early August, the Security Records Division (SRD) reached an all time high case load of [] security actions on 6 August. As of 3 September, SRD had leveled off to a more typical figure of [] cases in process. STAT

° IRG had 159 pending FOIA requests at the beginning of August 1985. During the month 25 Freedom and 97 Privacy requests were received. We responded on 46 Freedom and 136 Privacy requests; a total of 182 responses, leaving a total of 99 pending FOIA/PA requests at the end of August 1985. These response totals for the month far exceed any month in recent history.

ROUTING AND RECORD SHEET**SUBJECT:** (Optional) PAS Items for the DDA Weekly Log**FROM****NO.****DATE**

4 September 1985

STAT

TO: (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S
INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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FORM
1-79**610** USE PREVIOUS
EDITIONS

C O N F I D E N T I A L

4 September 1985

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM:

[redacted]

25X1

Chief of Operations, PAS

SUBJECT:

PAS Items for the DDA Weekly Log
(29 August to 4 September 1985)

1. No member of the Physical and Area Security (PAS) staff had any contact with members of Congress. [redacted]

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2. Physical Security Division

o On 29 August 1985, OSSB Officer [redacted] attended the monthly meeting of the Armor and Protective Systems Working Group in the TSD Conference Room. [redacted]

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25X1

o DC/OSSB spoke to the Career Trainees on 30 August 1985, about Office of Security support in crisis situations. [redacted]

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o C/OSSB accompanied by C/OPS/TSD participated in a CT Developmental exercise on 3 September 1985 in the Chamber of Commerce Building. [redacted]

25X1

o OSSB Officer [redacted] attended the Wang AL 10 course from 4 - 6 September 1985. [redacted]

25X1

25X1

o [redacted] reported for duty to Domestic Security Branch on 3 September 1985. [redacted]

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25X1

o DSB officer [redacted] continues to provide support for the vacant OTE security officer position. [redacted]

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3. Headquarters Security Division

[redacted]

25X1

[redacted]

25X1

C O N F I D E N T I A L

C O N F I D E N T I A L

25X1 o As of 30 August 1985, 156 Special Escorts had entered on duty. Many of these will be leaving the program as college classes begin. It is anticipated that between 75 to 100 persons will be utilized in the program during the coming months. The next EOD date is scheduled for 9 September. ☐ *how many?* *30 per c/HSD*

o HSD renovation work continues. Effective 3 September, HSD front office personnel began moving back into their renovated area. The target date for completion of the Security Duty Office remains 20 September. ☐ 25X1

o The OSD0 prepared 10 Incident Reports to include:

Two reports of unexpected visitors at the Headquarters Compound. In both instances the visitors were determined to be cranks and both left the area without incident.

A request from an Agency employee who had been involved in a traffic accident and was subsequently transported to the Fairfax Hospital. The employee requested, through the Fairfax County Police, that an OS representative meet her at the hospital. A representative from SSD responded to assist. ☐ 25X1

☐ 25X1

4 September 1985

MEMORANDUM FOR: Policy and Plans Group

FROM : Deputy Chief, Security Education Group

25X1

SUBJECT : Weekly Items (29 August-4 September 1985)

1. On Tuesday, 3 September 1985, a member of the Security Education Group provided a comprehensive Security briefing to Former Congressman James Kenneth Robinson who as an Internal Contractor will be assisting the DCI in dealings with Congress. This briefing was well received.

2. Security Education Group continues to provide special Office of Security overview briefings to persons from other components who have been detailed to OS. On Tuesday, 3 September 1985, a member of SEG provided such a briefing to a personnel officer newly assigned to OS/PMS.

25X1



25X1



ROUTING AND RECORD SHEET

SUBJECT: (Optional)
Weekly Report

FROM:

Chief, Polygraph Division

EXTENSION

NO.

DATE

3 September 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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C/OPS/PSI

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S E C R E T

03 September 1985

MEMORANDUM FOR: C/OPS/PSI

FROM:

Chief, Polygraph Division

25X1

SUBJECT:

Weekly Report of Significant Events
(30 August - 4 September 1985)

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OS/PSI/PD/JTP:sw

ALL PORTIONS OF THIS DOCUMENT
ARE CLASSIFIED SECRET

S E C R E T